



**HSC MEDICAL STAFF COUNCIL & RADY FACULTY OF HEALTH SCIENCES
TRAVEL FUND APPLICATION FORM**

STUDENT NAME & NUMBER

FACULTY/YEAR

SUPERVISOR

& HSC/U of M DEPARTMENT

SUPERVISOR PHONE #

STUDENT e-mail

PAPER/POSTER TITLE

NAME OF CONFERENCE

LOCATION (City/Province/Country)

DATES (Start mm/dd/yy) End (mm/dd/yy)

Claimable Expense Items	Estimated Cost
Travel	\$
Accommodation	\$
Registration	\$
Total Cost Estimate for listed expenses:	\$

Signature of Supervisor

Date

Signature of Applicant

Date

Notes:

Deadline for submission: January 31 and June 1 before 4:00 pm of each application year. **Awards will be finalized by 1 month following the deadline date. Award applications received after the deadline will not be accepted.**

Submission Checklist:

- Application form**
- A copy of the submitted abstract; Funds will be released only on acceptance of the abstract**
- Letter of support from the trainee research supervisor**
- Estimate of costs (see above)**
- Ethics approval**
- HSC Department of Research Impact approval (as appropriate)**
- University Committee on the Use of Animals in Research approval (as appropriate)**

Submit to:

By email to AwardsUGME@umanitoba.ca

OR drop off at front desk reception in 260 Brodie Centre Attn: Program Coordinator Awards UGME